

## **Onion River Co-op/City Market**

Board of Directors Meeting

March 28, 2016

### **Board Attendance:**

Julia Curry, Board Member, President  
Faye Conte, Board Member, Vice President  
Joanna Grossman, Board Member  
Wayne Warnken, Board Member  
Charles Baldridge, Board Member, Treasurer  
Allison Searson, Board Member  
Ali Kenney, Board Member  
Liz Gleason, Board Member  
Rachel Jolly, Board Member, Secretary

Absent:

None

### **Also in attendance:**

Michael Healy, Board Facilitator  
John Tashiro, Member, General Manager  
Allison Weinhagen, Director of Community Engagement  
Jennifer Kennelly, Director of Finance  
Kyle Larson, Director of IT (via phone)  
Art Sherwood, Board Consultant (via Skype)  
Jason Maring, Director of Operations  
Carl Etnier, Hunger Mountain Coop Council  
Steven Farnham, Hunger Mountain Coop Council  
Kiersten Hallquist, Board Minutes Taker  
Serrill Flash, Member

A quorum was established and the meeting started at 6:00pm.

### **Preliminaries**

#### Review Agenda

The Agenda was accepted as written.

#### Review Minutes

The February 22, 2016 minutes were accepted as written with the following changes: Charles's last name was missing a "d."

#### Review Follow-Up Items

One item was removed from the Action Items list.

## **Open Member Time**

While Serrill attends meetings to observe excellent meeting facilitation and execution, he primarily attends to support City Market's great work and to remain informed.

## **Board Education: Food Insecurity**

Faye Conte presented on Hunger Free Vermont, state and county statistics and work being done to address food insecurity in the community. Allison Weinhagen presented on what City Market is doing to address food insecurity and enhance food access in our community.

The Board asked clarifying questions and shared personal reflections.

## **Board Retreat**

The Board discussed the upcoming retreat and visioning with consultant, Art Sherwood, via Skype.

The Board reviewed Art's one-page "Visioning Thoughts" document and the retreat draft agenda. The Board asked clarifying questions regarding how they might prepare.

John will email the Board the retreat location. Street parking will be available at the retreat location.

Faye and Julia plan to develop a "Board Work Plan" from the retreat content and will bring it to the April Board meeting for review and feedback because "Creating a Board Work Plan" was removed from the retreat agenda.

## **Board Monitoring**

### D9: Board Terms of Office

Allison Searson asked clarifying questions. Allison reviewed D9 and reported the Board is in compliance.

Charles suggested the Board add clarifying language regarding nine consecutive years of Board Member service (three consecutive terms?) to the Parking Lot and address it within the next two years.

## **GM Reporting**

### Monthly GM Update

John presented his report to the Board. The Board asked clarifying questions, including a request for more information regarding the Lending Program. John and Julia will present on the Lending Program at a future meeting.

### B7: Customer Service & Value

The Board asked clarifying questions, shared observations, and discussed metrics. The Board reached consensus that the interpretation and the data were sufficient to demonstrate compliance.

## **Future Planning**

### Open Member Time Response

The Board thanked Serrill Flash for his contributions and consistent attendance at Board meetings.

### Finalize CCMA

CCMA is June 9 – 11, in Amherst, MA.

The Board will determine who will be attending CCMA this year at the upcoming retreat.

### Review Board Calendar

Several changes were made to the Board calendar that will be reflected next month based on Board Members' input.

Alison Weinhagen reminded the Board that the Co-op Patronage Seedling Grant Celebration is on Wednesday, 3/30 9am – 10am. Secretary Ross and Mayor Weinberger will both attend and share comments.

### **Wrap Up**

The Board shared their appreciation for today's Board Education.

Hunger Mountain Co-op Board Members thanked the Board for allowing them to attend and observe; they extended an open invitation to visit Hunger Mountain's Board meetings.

### **Executive Session**

The Board moved into Executive Session at 8:41pm to discuss potential expansion opportunities.

The Board came out of Executive Session at 9:22pm.

### **Adjourn**

The Board adjourned at 9:22pm.

### **Action Items**

**John** will present research on business plan structure when exploring expansion for a second store for a future meeting.

**John** will incorporate updates on NCG compliance into Board meeting infrastructure. **John and Julia** will determine where this update might fall in the Board meeting process (ensure it happens at least annually).

**Board Members** will let John know who will be attending CCMA by the April retreat.

**Michael** will send board link to "High Functioning Teams" article.

**The Board** will complete retreat preparation: view provided videos; get quality sleep; think about things the Board has been learning, the Coop's past/history, things the Board is proud of, gains the store is currently bringing the community ("empathy mapping"), and think about trends (things that are happening in the community that will be different in ten year – economics, demographics, etc.; past, present, and future); re-watch "The New Normal" if you have time.

**John** email retreat address to the Board.

**Faye and Julia** will develop a "Board Work Plan" from the retreat content and present it at the April meeting for review and feedback because "Creating a Board Work Plan" was removed from the retreat agenda.

**John and Julia** will present on the Lending Program at a later board meeting (post-retreat).