Positive and detail-oriented professional with experience providing thorough project management and relationship cultivation for mission-driven organizations.

Skilled communicator excited to collaborate and strategize with partner organizations and volunteers to achieve program goals.

Professional Experience:

Community Impact Manager

United Way of Northwest Vermont, South Burlington, VT 2016 - Present

- Recruit and mobilize volunteers to help support the transportation needs of older adults and adults with disabilities in Chittenden County.
- Collaborate and convene with multi-stakeholder groups to design, test, and implement solutions to increase mobility and community connections through transit system solutions.
- Utilize human-centered design and high-quality feedback tools to increase inclusion of endusers in planning and program design within the human service sector.
- Manage program budget, generate income opportunities and report outcomes.

Development Program Manager, 1% for the Planet, Burlington, VT 2010-2015

- Identified and solicited community of donors to achieve annual fundraising targets.
- Managed timely and concise communication with the donor network and specialized in foundation proposals and reporting.
- Produced impact reports for the executive team, the board of directors and the general public.
- Collaborated to create new outreach programs including individual membership program and an environmental issue-specific fund targeting corporate supporters.

Education:

Warren Wilson College, Swannanoa, North Carolina

Bachelors of Arts; Environmental Studies, Environmental Education, 2010

Additional Experiences:

Leadership Champlain, Lake Champlain Chamber of Commerce, Class of 2018

Bonner Leader, Americorps Asheville, NC 2006-2008 **Permaculture Design Certificate** Ashevillage Institute, Asheville, NC 2008

Apprentice, The Carpenter's Boat Shop, Pemaquid, ME, 2005-2006

Community Engagement:

- Recent volunteer engagement has included: Age Well, Burlington Dismas House, Catamount Trail Association, Interval Center, and Outright Vermont.
- Volunteer Community Organizer for the "One America" National Bus Tour: workshop to better understand the experiences, feelings, and beliefs of those on the other side of the political divide. St. Albans, Vermont 2017