

## **Onion River Co-op/City Market**

Board of Directors Meeting

Virtual, Zoom Meeting

August 26, 2024

### **Board Attendance:**

Kristina Sweet (she/her), Board Member, President

Jody Landon (she/her), Board Member, Treasurer

Sam Werbel (he/him), Board Member, Vice President

Myle Barr (she/her), Board Member, Secretary

Brian Tobin (he/him), Board Member

Shannon Kilpatrick (she/her), Board Member

Jen Savas, Board Member

Mitch Manacek (he/him), Board Member

*^ joined at 6:17 PM hence seven supporting votes in the "Preliminaries" section*

### **Absent:**

### **Also in attendance:**

Michael Healy (he/him), Member, Board Meeting Facilitator

Emily O'Hara (she/they/we), Member, Board Meeting Minutes-Taker

John Tashiro (he/him), General Manager

Madelyn Cataford (she/her), Director of Finance and IT

Cheray MacFarland (she/her), Director of Community and Marketing

Serrill Flash (he/him), Member

Simon Bird (he/him), Member

### **Preliminaries**

A quorum was established, and the meeting started at 6:13 PM.

#### Review Agenda

Agenda was reviewed and approved as written with 7 supporting votes, 0 abstentions, and 0 dissenting votes.

#### Review Minutes

The Board reviewed the meeting minutes from the July 22, 2024 meeting, and the meeting minutes were accepted with 7 supporting votes, 0 abstentions, and 0 dissenting votes.

#### Review Action Items

The Board reviewed the Action Item list and 2 items were removed.

### **Open Member Time**

Simon (Bird) in attendance; he attended the Board candidate meeting.

Serrill expressed continued appreciation for the Board.

## **GM Reporting**

### Monthly GM Update

John presented the GM Update to the Board, highlighting updates regarding Champlain Parkway opening, ongoing safety challenges at the Downtown location, and July performance, while good, underperformed due to a few factors. Also shared an update on refrigeration updates which culminated in another “Green Chill Award” based on improvement from last year’s performance.

The Board shared personal observations and asked clarifying questions.

### B4: Financial Condition

John presented the B4: Financial Condition, highlighting revenue comeback and areas of improvement for FY25 including increased membership (with the understanding that more new Members are joining every month, but more are leaving/not renewing).

The Board shared personal observations and asked clarifying questions.

The Board found the definitions and interpretations reasonable, there was enough data to determine compliance, and the data demonstrated compliance with the policy. The Board approved the report as demonstrating compliance with the policy with the exception of B4.5, with 8 supporting votes, 0 abstentions, and 0 dissenting votes.

## **Board Perpetuation Committee**

Jody and Mitch provided an update highlighting different tabling events and logistics on how to table at future events.

The Board shared personal observations and asked clarifying questions.

## **Community Service Award Nominations**

(General process outlined with a brief update.)

## **Annual Member Meeting Agenda and Roles**

In person at HULA on Tuesday September 24, 2024. Slight agenda edit with Board President from FCI as a speaker and updated menu options.

Sam Werbel will be introducing the Board members and candidates while Shannon Kilpatrick will be announcing who receives this year’s Community Service Award.

## **Board Education and Training**

### Fall retreat

Sunday, November 3, 2024

### Columinate Webinars & Events

Mitch shared recent [grocery trends from eMarketer](#) regarding price inflation concerns among consumers.

Shannon shared perspective on potential for pharmacy inclusion on-site at co-ops.

Board Members reminded of their access to Columinate webinars and many free of charge as part of City Market ORC's membership to the CBLD program. Ask Kristina for the credit card to register for Columinate Co-op Café offerings.

### **Board Self-Monitoring**

#### D6: Board Meetings

**Myle** presented her review of D6: Board Meetings and shared personal observations. Suggested potential reframing of meeting agenda time for personal, non-Board-related items given operational bylaws.

**Myle** found the Board in compliance with the policy, and it fairly and accurately reflects what the Board does, in action.

### **Open Board Time**

Board Members shared personal updates.

*~Half-time stretch~*

### **Future Planning**

#### Open Member Time Follow-up

Thanks to Serrill; Simon is encouraged to reach out if he has any questions about running for the Board.

#### Review Calendar

#### December Meeting Date

December meeting date changed from December 16, 2024 to December 9, 2024.

### **Wrap Up**

#### Action Items

Emily presented 0 action items to the Board.

#### Meeting Evaluation

Excellent!

*~ Transition to Executive Session ~*

### **Executive Session with GM**

The Board moved into Executive Session with the GM at 7:47 PM.

In the Executive Session, the Board discussed City Market's financials, updates on the negotiations, organizational matters, and reviewed the candidates for the Community Service Award.

At 8:51 PM, the GM, Michael, Trish and Cheray left the Zoom meeting so only the Board could check in regarding the GM Evaluation.

### **Adjourn**

The meeting adjourned at 9:05 PM.

### **Action Items**

August 2024

**Shannon** to share (with John) the information she found on pharmacies in co-ops.