

## **Onion River Co-op/City Market**

Board of Directors Meeting

June 27, 2016

### **Board Attendance:**

Julia Curry, Board Member, President  
Faye Conte, Board Member, Vice President  
Wayne Warnken, Board Member  
Charles Baldrige, Board Member  
Allison Searson, Board Member, Treasurer  
Liz Gleason, Board Member, Secretary  
Rachel Jolly, Board Member  
Joanna Grossman, Board Member  
Ali Kenney, Board Member

Absent: None.

### **Also in attendance:**

John Tashiro, General Manager  
Allison Weinhagen, Director of Community Engagement  
Liz Jarvis, Membership & Board of Directors Coordinator  
Kiersten Hallquist, Board Minutes Taker  
Serrill Flash, Member

A quorum was established and the meeting started at 6:07pm.

### **Preliminaries**

#### Review Agenda

The Agenda was accepted as written.

#### Review Minutes

The May 23, 2016 minutes were accepted as written.

#### Review Follow-Up Items

The Action Items list was reviewed and items remained, as written.

### **Open Member Time**

Julia shared updates with The Board regarding Member interactions that occurred in the past month.

No present Members shared.

### **Report on Education & Networking**

#### CCMA

Board Members who attended the CCMA Annual Conference shared lessons and experiences included but not limited to learning about the process involved in a merger of two Seattle Coops, “The New Normal”, solidarity models, board perpetuation and elections, farm-store relationships,

expanding food access, and product mix. A number of cooperatives also shared experiences navigating expansion.

#### Meeting with River Valley Board GM

Charles and John presented on the meetings with the River Valley Coop Board General Manager, including but not limited to discussing processes and approaches to executing a store expansion, and how to address and manage store traffic. The Board asked clarifying questions.

#### **Report on Action without a Meeting**

Julia and John presented on the approved P&S amendment for 207 Flynn; City Market is now the proud owner of 207 Flynn.

John shared his appreciation to the Board for their participation in the June 8<sup>th</sup> conference call and processing the request efficiently and effectively. The Board reciprocated their appreciation for the process.

#### **Strategic Conversations**

##### Board Diversity

The Board discussed the “Green Star Co-op & Increasing Diversity” notes, shared their observations, and discussed how they might promote a Board that best reflects the community they serve and employ.

##### Board Perpetuation

Julia presented on Board Perpetuation and Allison Weinhagen’s notes. The Board asked clarifying questions. The Board discussed how it might contribute to and promote Board election cycle visibility and participation.

Various Board Members agreed to make personal calls and emails, agreed to post to Front Porch Forum and social networks where they have accounts, and to table in the store in teams of two.

#### **Board Monitoring**

##### C3: Monitoring Manager Performance

Joanna reviewed C3 and reported the Board is in compliance. The Board asked clarifying questions, and noted some items did not occur in the past year because they were undergoing a GM transition; however, they are on schedule to complete them this year.

#### **GM Reporting**

##### Monthly GM Update

John presented his report to the Board. The new Human Resources Director will begin this Friday, July 01. John shared his ongoing appreciation for the Leadership Team and his developing relationships with fellow GMs.

The Board asked clarifying questions and shared their appreciation to John, the Leadership Team, and the staff for the work load and professional excellence they’ve delivered during the expansion.

### B9: Membership

The Board reached consensus that the interpretation and the data were sufficient to demonstrate compliance. The Board accepted the report as written.

John and The Board shared their appreciation for all of the work Allison Weinhagen and her team has done for Membership engagement.

The Board requested additional data and context on website, social media, and email engagement for next year.

### **Future Planning**

#### Open Member Time Response

None.

#### Review Board Calendar

The Board accepted the calendar as written. Julia presented on the existence and purpose of the Don Schramm Award for the new Board Members. Previous recipients are listed on the store website.

### **Wrap Up**

The Board shared their appreciation for Julia's meeting facilitation.

### **Executive Session**

The Board moved into Executive Session at 8:14pm to discuss expansion contracts.

The Board came out of Executive Session at 8:37pm.

### **Adjourn**

The Board adjourned at 8:37pm.

### **Action Items**

**John** will present research on business plan structure when exploring expansion for a second store for a future meeting.

**John and Julia** will present on the Lending Program at a later board meeting (post-retreat).

**Julia** will add discussion regarding traffic proposals for the South End, to occur during Open Member Time, for next month's meeting.

**John** will email the board the dates of next years' CCMA Conference.

**Liz** will finalize and share minutes from June 8<sup>th</sup> conference call.

**Faye and Julia** will share their revised work-plan at the July meeting and will incorporate diversity into the plan.

**Allison Weinhagen** will present on currently executed election dissemination methods at the July meeting.

**The Board** will consider potential nominees for the Don Schramm Award.