

Onion River Co-op/City Market

Board of Directors Meeting

May 23, 2016

Board Attendance:

Julia Curry, Board Member, President
Faye Conte, Board Member, Vice President
Wayne Warnken, Board Member
Charles Baldrige, Board Member
Allison Searson, Board Member, Treasurer
Liz Gleason, Board Member, Secretary
Rachel Jolly, Board Member

Absent:

Joanna Grossman, Board Member
Ali Kenney, Board Member

Also in attendance:

Michael Healy, Board Facilitator
John Tashiro, General Manager
Jennifer Kennelly, Director of Finance
Allison Weinhagen, Director of Community Engagement
Kiersten Hallquist, Board Minute Taker
Serrill Flash, Member

A quorum was established and the meeting started at 6:00pm.

Preliminaries

Review Agenda

The Agenda was accepted as written.

Review Minutes

The April 25, 2016 minutes were accepted as written.

Review Follow-Up Items

The Action Items list was updated to reflect the work that has been completed since the last meeting.

Open Member Time

None.

Visioning Plan & Timetable

The Board discussed visioning and John noted that the time table now reflects a two-year process given all of the other projects the Co-op is currently working on.

Board Monitoring

D1: Governing Style

Wayne reviewed D1 and reported the Board is in compliance.

C2: GM Job Contribution

Rachel reviewed C2 and reported the Board is in compliance.

GM Reporting

Monthly GM Update

John presented his report to the Board. In addition to his monthly report, John also presented an updated draft of the Board Application for the Board's review. The Board asked clarifying questions.

B5: Communication & Counsel to the Board

The Board asked clarifying questions, shared observations, and discussed metrics.

The Board reached consensus that the interpretation and the data were sufficient to demonstrate compliance.

B10: Communication Support for the Board

The Board asked clarifying questions, shared observations, and discussed metrics.

The Board reached consensus that the interpretation and the data were sufficient to demonstrate compliance.

Future Planning

Open Member Time Response

None.

Invitation from River Valley Co-op

As Julia noted in her President's Notes on the agenda, River Valley is holding their Board retreat in Burlington the weekend of June 3. They've invited our Board Members to join for dinner on Friday, June 3 and for part of their session on June 4 from 10:30am to noon. The Board discussed who would be able to attend.

Review Board Calendar

The Board accepted the calendar as written and asked that the Member Meeting date be added.

Wrap Up

The Board shared their appreciation for an efficient meeting.

Executive Session

The Board moved into Executive Session at 7:30pm to discuss expansion contracts and conduct their annual evaluation of the GM's performance.

The Board came out of Executive Session at 8:15pm.

Adjourn

The Board adjourned at 8:15pm.

Action Items

John will present research on business plan structure when exploring expansion for a second store for a future meeting.

John and Julia will present on the Lending Program at a later board meeting (post-retreat).